



P.O. Box 100 • Edgewater, Florida 32132-0100

**Plans Examiner/Inspector  
Position Available  
April 14, 2016**

Position Title:	Plans Examiner/Inspector
Closing Date:	Open until filled
Annual Salary Range:	\$35,256 - \$54,912 (Grade 14)
General Summary:	Under general supervision performs inspections of residential and commercial construction and/or determines that construction plans comply with applicable codes, and issues permits. Reports to the Building Official and Development Services Director
Description:	<p>Examines residential and commercial blueprints and plans for compliance with various State construction codes and City codes, and processing permits; calculates and determines fees, and issues permits; assists in the performance of building, plumbing, mechanical, and electrical inspections.</p> <p>Reviews building permit applications and submitted plans for new or altered building for compliance with the various building codes.</p> <p>Reviews completed building permit applications for accuracy; notarizes building permit applications</p> <p>Logs and calls in all power releases to Florida Power &amp; Light as required</p> <p>In accordance with State licensure reviews and inspects electrical, plumbing, mechanical and building components to ensure compliance with all applicable codes and ordinances</p> <p>Provides accurate and useful information, guidance and interpretation relating to building and code enforcements, rules, regulations and processes</p> <p>Assists in condemnations of residential and commercial properties in conjunction with the Building Official</p>
Minimum Qualifications:	<p>High school diploma required</p> <p>Minimum 5 years of experience in the field of construction, plan review, or inspection</p> <p>Building Inspector license under Chapter 468 Florida Statutes</p> <p>Plans Examiner license under Chapter 468 Florida Statutes</p> <p>Valid Florida driver's license required</p> <p>Any equivalent combination of training and experience that provides the required knowledge, skills and abilities</p>

Must Pass drug screen

Applications may be obtained from the Human Resources Department, or from our web site [www.cityofedgewater.org](http://www.cityofedgewater.org)

Education documents must be submitted at time of application

EOE/DFWP/VP

**Human Resources Department  
104 North Riverside Drive  
Edgewater, Florida 32132-0100  
(386) 424-2400 • FAX (386) 424-2474 • SUNCOM 383-2405**