

**CITY OF EDGEWATER
PLANNING & ZONING**

104 North Riverside Drive
Edgewater, Florida 32132

planning@cityofedgewater.org

Phone: (386) 424-2400 X 1502 FAX: (386) 424-2439



**NON-ADMINISTRATIVE VARIANCE
APPLICATION**

Office Use Only

DATE APPLICATION RECEIVED: _____ CASE NO _____

FEE – 1 & 2 Family Residence/Non-Habitable Structure \$150.00

All Others \$500

APPLICANT NAME _____

MAILING ADDRESS _____

PHONE _____ EMAIL _____

PROPERTY OWNER OF RECORD (if different from applicant) _____

MAILING ADDRESS _____

PHONE _____

STREET ADDRESS AND/OR LOCATION OF PROPERTY _____

SHORT PARCEL NO _____

DESCRIPTION OF VARIANCE SOUGHT _____

SECTION OF CODE FROM WHICH VARIANCE IS REQUESTED _____

REASON FOR VARIANCE REQUEST _____

Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to insure that a verbatim record of the proceeding is made. The City does not prepare or provide such record.

PLEASE SUBMIT YOUR APPLICATION WITH ALL REQUIRED ATTACHMENTS.
SUBMISSIONS OF INCOMPLETE APPLICATIONS WILL DELAY PUBLIC HEARINGS.

I have read and agree to the terms and conditions set forth in this application.

SIGNATURE OF OWNER _____

DATE _____

SIGNATURE OF APPLICANT _____

DATE _____

Variance submittals shall include the following:

1. Current Warranty Deed
2. One (1) signed and sealed survey showing all existing structures (re-plat) and all new alterations. The item requested must be drawn on a copy of the survey as to the nature of the variance. (Waterfront property in the R-1 zoning district must show the Mean High Water Line and Wetlands Vegetation Line)
3. A site plan, as may be appropriate.
4. Any other material deemed necessary by the staff, provided it is described in the application instructions.

CITY OF EDGEWATER

AGREEMENT FOR CONSULTANT, ENGINEERING, PLANNING, ENVIRONMENTAL, LEGAL, ADVERTISING COSTS & ON-SITE INSPECTIONS

The City of Edgewater contracts for certain consultant, engineering, planning, environmental and legal services related to its review of development projects. All fees charged by any such consultant, engineering, planning, environmental, on-site inspections and/or legal service providers are required to be paid by the **owner/applicant**. In addition, the **owner/applicant** is required to pay all advertising and recording costs in connection with application submitted by the undersigned.

The undersigned agrees that it shall be liable to the City for one hundred percent (100%) of the actual costs, both direct and indirect, of coordinating and reviewing the application submitted by the undersigned, including, but not limited to, the following:

Engineering Review and Approval Fees

Planning Consultant Fees

On Site Inspection and Approval Fees

Legal Fees

Advertising Costs

Recording Costs

The owner/applicant does hereby acknowledge that on-site inspections by City staff, consultants, elected and appointed officials are permitted on said property.

The undersigned agrees to pay the above-referenced fees within thirty (30) days of receipt of an invoice for same and further agrees to pay to the City interest on the unpaid balance at the rate of one percent (1%) per month for any fees not remitted within thirty (30) days of receipt of an invoice for same. No site inspections, Development Order or Certificates of Occupancy will be issued until all of the above-referenced fees are paid in full.

OWNER/APPLICANT:

By: _____

Printed Name: _____

Title: _____

Date: _____

THE CITY OF EDGEWATER
NOTARIZED AUTHORIZATION OF OWNER

I/we _____
(owner's name)

as the sole or joint fee simple title holder(s) of the property described as: _____

(address or parcel number)

authorize _____ to act as my agent to

seek a _____
(type of request)

on the above referenced property.

Owner's Signature

Owner's Signature

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing instrument was acknowledged before me on this _____
(date)

by _____
(name of person acknowledging)

who is personally known to me or who has produced _____
(type of ID)

as identification and who did not take an oath.

NOTARY PUBLIC

STAMP/SEAL